University of Florida College of Pharmacy
Entry Level Pharm.D. Program
Pre-Clinical Requirements

**DocuGator Directions**

Log In with your Gatorlink username and password

The portal recognizes you and populates the UFID and GATORLINK ID fields.

Select **Upload New Documents**

This same screen is where you can also retrieve your documents.

For the purpose of this training, we will UPLOAD NEW DOCUMENTS
Follow the Directions....

1. Click the Browse button and select the document that you would like to upload *from your computer*
2. Choose a Category from the Dropdown list and then choose a *Document Type*

3. Once the desired document is displayed in the textbox and a Document Type is selected, click the Add to List button.
4. You will not be able to add the document to the list if a Category and Document Type is not selected
5. Once all desired documents have been added to the list, select the Upload Documents button.
6. Once submitted, a Student Affairs Staff member will review the document(s) for accuracy.

You will receive an email regarding approval or denial from a member of the Student Affairs Office.
DocuGator Document Types

**Newly Admitted (1PD)**
- Academic conduct
- Tech Standards
- Foreign Language Form
- Professionalism Pledge
- Epic Confidentiality Statement

**Insurance/Licensure**
- Health Insurance
- Internship License
- Internship Application
- NAPLEX

**Immunizations/Health**
- HepB
- 1Step PPD
- 2Step PPD
- Flu shot
- Physical

**Immunizations/Health (Multiple)**
- Multiple (Mandatory Immunization Form goes here)

**Judicial**
- 1PD Criminal Background Questionnaire
- 1PD Criminal Background Check
- 2PD Criminal Background Check
- 3PD Criminal Background Check
- Drug Screen

**Certification**
- CPR
- Confidentiality
- HIPAA
- FERPA
- Blood Borne Pathogens